



Needham Market Town Council

Needham Market town Council Office, Community Centre, School Street, Needham Market, Suffolk IP6 8BB
01449 722246

<https://www.needhammarket-tc.gov.uk/>

Town Clerk/RFO: Georgina de Cova

Assistant Clerk: Jessica Green

You are hereby summoned to a Meeting of **Needham Market Town Council** which will be held on **Tuesday 13th October 2026** at **7PM** in the **Green Room at Needham Market Community Centre**, to consider the items on the agenda below.

Georgina de Cova

Town Clerk/RFO

AGENDA

1. To receive and approve Apologies of Absence
2. To receive any Declarations of Pecuniary or Non-Pecuniary Interests by Members
3. To approve any Dispensations with respect to Disclosable Non-Pecuniary Interests
4. To receive reports, if any, from the County Councillor and District Councillors
5. To welcome new appointed Councillors and note the receipt of Declarations of Acceptance of Office
6. To receive and confirm the Minutes of the Town Council meeting held on **Tuesday 8th September 2026**
7. Matters arising from the Minutes of the previous meeting





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8. To receive questions from any members of the public present

An opportunity to enable members of the press and public present to comment.

Order Note: A maximum of 30 minutes is designated for public participation time with no individual speaker exceeding three minutes unless otherwise granted an extension by the Chairman.

9. To receive a report from the Town Clerk
10. To receive and adopt the External Audit Report 2025/26
11. To consider the measures required to address the matters raised in the External Audit Report 2025/26 and agree any actions required
12. To receive an update on repair works previously agreed and to consider and approve any further quotations or works required
13. To discuss and agree the installation of self closing gates at Crowley Park Younger Children's Play Area
14. To receive and adopt the Tree Management Policy, as recommended by the Governance and Finance Committee
15. To consider commissioning a survey of the Council's trees
16. To consider concerns regarding a Council owned tree on Crowley Park and agree any action
17. To receive and approve the Accounts for Payment and Confirmation
18. To consider Grants/Donations for 2026/27
 - a. Needham Market Community Council
 - b. Christians Together
19. To receive reports from the following:
 - a. Planning Committee
 - b. Governance and Finance Committee
 - c. Community and Assets Committee
 - d. Employment Committee
 - e. Civic Events Working Group





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f. Climate Action Group

20. To consider a proposal from the Christmas Fair Working Group
21. To receive a proposal from Needham Market Community Centre, and to consider the recommendation from the Governance and Finance Committee
22. To receive an update from Councillors who are representatives for external bodies
23. To consider and agree Committee and Working Group appointments for Councillors Piper and Rogers
24. To discuss and agree any current and future climate action activities in Needham Market
25. Matters to be raised by members

This is an opportunity for members to raise any matters for consideration for future committee meetings. Please note this is not an opportunity for discussion or debate.

26. To confirm the Date, Time and Location of the next Town Council Meeting.
27. Exclusion of the Press and Public

At this point, the Chair will move the following resolution:

“Under the Public Bodies (Admissions to Meetings) Act 1960 S.1(2) and in accordance with Standing Order 3(d) the press and public should be excluded from the remainder of the meeting due to the confidential nature of the business to be transacted”

28. To consider applications received (if any) and to determine co-option to existing vacancy/vacancies in accordance with the Council’s adopted Co-option Policy

Members of the Public are welcome to attend the meeting.

