



# Needham Market Town Council

Needham Market town Council Office, Community Centre, School Street, Needham Market, Suffolk IP6 8BB  
01449 722246

<https://www.needhammarket-tc.gov.uk/>

Town Clerk/RFO: Georgina de Cova

Assistant Clerk: Jessica Green

**You are hereby summoned to a Meeting of Needham Market Town Council** which will be held on **Tuesday 9<sup>th</sup> June 2026 at 7PM** in the **Green Room at Needham Market Community Centre**, to consider the items on the agenda below.

Georgina de Cova

Town Clerk/RFO

## AGENDA

1. To receive and approve Apologies of Absence
2. To receive any Declarations of Pecuniary or Non-Pecuniary Interests by Members
3. To approve any Dispensations with respect to Disclosable Non-Pecuniary Interests
4. To receive reports, if any, from the County Councillor and District Councillors
5. To receive and confirm the Minutes of the Annual Town Council meeting held on **Tuesday 5<sup>th</sup> May 2026**
6. Matters arising from the Minutes of the previous meeting
7. To receive questions from any members of the public present

*An opportunity to enable members of the press and public present to comment.*

*Order Note: A maximum of 30 minutes is designated for public participation time with no individual speaker exceeding three minutes unless otherwise granted an extension by the Chairman.*





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8. To receive a report from the Town Clerk
9. To receive and approve the Accounts for Payment and Confirmation
10. To consider Grants/Donations for 2026/27
11. To confirm and Sign the Annual Governance Statement (Section 1) for year ending 31<sup>st</sup> March 2026
12. To receive the Internal Audit for 2025/26 and confirm actions arising from recommendations
13. To receive and discuss the Insurance Pre-Renewal for the Town Council
14. To receive and approve an Investment Policy, as recommended by the Governance and Finance Committee meeting in April 2026
15. To discuss crime, vandalism and anti-social behaviour within the Town
16. To discuss any nominations for Assets of Community Value
17. To receive an update on discussions between the Community Centre and the Town Council
18. To receive and agree on quotations for work at Barretts Lane Toilet Block
19. To receive reports from the following:
  - a. Planning Committee
  - b. Governance and Finance Committee
  - c. Community and Assets Committee
  - d. Civic Events Working Group
  - e. Climate Action Group
20. Matters to be raised by members

***This is an opportunity for members to raise any matters for consideration for future committee meetings. Please note this is not an opportunity for discussion or debate***

21. To confirm the Date, Time and Location of the next Town Council Meeting.





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## 22. Exclusion of the Press and Public

***At this point, the Chair will move the following resolution:***

***“Under the Public Bodies (Admissions to Meetings) Act 1960 S.1(2) and in accordance with Standing Order 3(d) the press and public should be excluded from the remainder of the meeting due to the confidential nature of the business to be transacted”***

23. To consider applications received (if any) and to determine co-option to existing vacancy/vacancies in accordance with the Council’s adopted Co-option Policy

24. To receive an update from the Employment Committee

**Members of the Public are welcome to attend the meeting.**

