# Needham Market Town Council

Needham Market town Council Office, Community Centre, School Street, Needham Market, Suffolk IP6 8BB
01449 722246
https://www.needhammarket-tc.gov.uk/
Town Clerk/RFO: Georgina de Cova
Assistant Clerk: Jessica Green

**You are hereby summoned** to a Meeting of **Needham Market Town Council** which will be held on **Tuesday 10th November 2026** at **7PM** in the **Green Room** at **Needham Market Community Centre**, to consider the items on the agenda below.

Georgina de Cova

Town Clerk/RFO

## AGENDA

1. To receive and approve Apologies of Absence
2. To receive any Declarations of Pecuniary or Non-Pecuniary Interests by Members
3. To approve any Dispensations with respect to Disclosable Non-Pecuniary Interests
4. To receive reports, if any, from the County Councillor and District Councillors
5. To receive and confirm the Minutes of the Town Council meeting held on **Tuesday 13th October 2026**
6. Matters arising from the Minutes of the previous meeting
7. To receive questions from any members of the public present
   ***An opportunity to enable members of the press and public present to comment.***

   ***Order Note: A maximum of 30 minutes is designated for public participation time with no individual speaker exceeding three minutes unless otherwise granted an extension by the Chairman.***
8. To receive a report from the Town Clerk
9. To receive and approve the Accounts for Payment and Confirmation

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10. To receive an update regarding the tree matter raised by a resident and consider any actions required
11. To consider Grants/Donations for 2026/27
    a. Needham Market Chinwag
12. To receive reports from the following:
    a. Planning Committee
    b. Governance and Finance Committee
    c. Community and Assets Committee
    d. Employment Committee
    e. Civic Events Working Group
    f. Climate Action Group
13. To receive an update on Crowley Park
14. To consider establishing a Crowley Park to explore and coordinate future improvements to the park
15. To consider and approve the submission of proposals for a new bus shelter in Needham Market.
16. To receive an update from Councillors who are representatives for external bodies
17. To consider and nominate a representative of Needham Market Town Council to serve as a Trustee of the Needham Market and Barking Welfare Charity
18. To consider and agree any additional Committee and Working Group appointments for Councillors
19. To consider and agree whether Needham Market Town Council should become a signatory to the Power of Youth Charter, and to receive an update regarding Youth Engagement

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20. To receive the following motion from Cllr Goodchild:

    *Needham Market Town Council recognises the valuable role Robins Family Hub plays in supporting local children and families, and the importance of a dedicated, welcoming and accessible space. The Council expresses serious concern about Suffolk County Council's proposal to close the facility and relocate services to Needham Market Library, particularly whether the library can provide an equivalent environment and accommodate the full range and frequency of existing services.*
    *The Town Council resolves to oppose the proposed closure and encourage residents to participate in the public consultation. The Council will formally request that Robins Family Hub be retained unless Suffolk County Council can clearly demonstrate that alternative arrangements would provide an equivalent or improved level of service, accessibility and support for local families, without any reduction in existing provision.*

21. To discuss and agree any current and future climate action activities in Needham Market
22. Matters to be raised by members

    ***This is an opportunity for members to raise any matters for consideration for future committee meetings. <u>Please note this is not an opportunity for discussion or debate.</u>***

23. To confirm the Date, Time and Location of the next Town Council Meeting.
24. Exclusion of the Press and Public

    ***At this point, the Chair will move the following resolution:***
    ***"Under the Public Bodies (Admissions to Meetings) Act 1960 S.1(2) and in accordance with Standing Order 3(d) the press and public should be excluded from the remainder of the meeting due to the confidential nature of the business to be transacted"***

25. To consider and confirm the appointment of the Employment Committee's recommended candidate to the position of Responsible Financial Officer

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26. To consider applications received (if any) and to determine co-option to existing vacancy/vacancies in accordance with the Council's adopted Co-option Policy

**Members of the Public are welcome to attend the meeting.**