



# Needham Market Town Council

Needham Market town Council Office, Community Centre, School Street, Needham Market, Suffolk IP6 8BB  
01449 722246

<https://www.needhammarket-tc.gov.uk/>

Clerk: Shannon Smith

Deputy Clerk: Georgina de Cova

**You are hereby summoned** to a Meeting of the **Community and Assets Committee of Needham Market Town Council** which will be held on **Tuesday 15<sup>th</sup> July 2025 at 7PM** in the **Green Room at Needham Market Community Centre**, to consider the items on the agenda below.

Georgina de Cova

Assistant Town Clerk

## AGENDA

1. To receive and approve Apologies of Absence
2. To elect a Chairperson for the Community and Assets Committee
3. To elect a Deputy Chairperson for the Community and Assets Committee
4. To receive any Declarations of Pecuniary or Non-Pecuniary Interests by Members
5. To approve any Dispensations with respect to Disclosable Non-Pecuniary Interests
6. To receive and confirm the Minutes of the Community and Assets Committee meeting held on **16<sup>th</sup> April 2025**
7. To receive a report from the Town Clerk
8. To consider Grants/Donations for 2024/25





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9. To review the current Flood Plan and consider any updates needed
10. To discuss the small parcel of land located near the Cattle Tunnel and its suitability for listing as an Asset of Community Value
11. To review the lease agreement associated with the Plug In Suffolk initiative relating to the car park adjacent to the Scout Hut.
12. To consider an event for VJ Day
13. To consider arrangements for Remembrance Day
  - a. To discuss a budget for refreshments
  - b. To discuss provision of a minibus and driver
14. To receive an update on the Christmas Fayre
15. To confirm the Date, Time and Location of the next Community and Assets Committee Meeting.

**Members of the Public are welcome to attend the meeting.**

