Needham Market Town Council

Needham Market town Council Office, Community Centre, School Street, Needham Market, Suffolk IP6 8BB
01449 722246
https://www.needhammarket-tc.gov.uk/
Town Clerk/RFO: Georgina de Cova
Assistant Clerk: Jessica Green

You are hereby summoned to a Meeting of the **Governance and Finance Committee** of **Needham Market Town Council** which will be held on **Tuesday 1st December 2026** at **7PM** in the **Green Room at Needham Market Community Centre**, to consider the items on the agenda below.

Georgina de Cova

Town Clerk/RFO

AGENDA

1. To receive and approve Apologies of Absence
2. To receive any Declarations of Pecuniary or Non-Pecuniary Interests by Members
3. To approve any Dispensations with respect to Disclosable Non-Pecuniary Interests
4. To receive and confirm the Minutes of the Governance and Finance Committee meeting held on **4th October 2026**
5. To discuss matters arising from previous meetings minutes
6. To receive questions from any members of the public present
   An opportunity to enable members of the press and public present to comment.

   Order Note: A maximum of 30 minutes is designated for public participation time with no individual speaker exceeding three minutes unless otherwise granted an extension by the Chairman.
7. To receive a report from the Town Clerk
8.

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9. Update on Governance and Finance Arrangements
    a. To monitor the Council's approved Budget **2026/27** against actual expenditure
    b. Review of the Council's Financial Management Procedures
    c. Review of Council's Community Infrastructure Levy priorities and expenditure
    d. Review of Council's policies
    e. Review of the Council's Risk Assessment
    f. Review of the Council's Reserves Position
    g. Review of the Councils Investment Strategy
10. To review a draft budget for the 2027/28 year, and agree any recommendations to Full Town Council
11. To consider the precept amount required for the 2027/28 financial year, and agree any recommendations to Full Town Council
12. To receive an update on the Register of Interests for Councillors
13. To scrutinise any matters referred from, or to, The Council's Community and Assets Committee and/or Planning Committee
14. Matters to be raised by members
    This is an opportunity for members to raise any matters for consideration for future committee meetings. Please note this is not an opportunity for discussion or debate
15. To receive a report from the Newsletter Working Group and agree any recommendations to Full Town Council
16. To confirm the Date, Time and Location of the next Governance and Finance Committee Meeting.

Members of the Public are welcome to attend the meeting.